

February 3, 2005

WEST VIRGINIA BULLETIN NO: WV300-5-6

SUBJECT: LTP – Updated FY2005 Farm Bill Timelines

Purpose: To provide an updated for FY 2005 Farm Bill Timelines

Expiration Date: This Bulletin expires September 30, 2005

This Bulletin is to provide an updated FY 2005 Farm Bill Timeline. Please refer to [WV300-5-2](#) for additional information.

Again, field staffs need to move forward with planning and scheduling the necessary work items to allow NRCS to implement the even greater increase of financial assistance during FY2005.

If you have questions or need additional information, please contact Herb Andrick, Acting Assistant State Conservationist for Programs, at 304-284-7560.

/s/

LILLIAN V. WOODS
State Conservationist

Attachments: [FY-2005 Farm Bill Timeline](#) (Spread Sheet)

DIST: A
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FY2005 Farm Bill Timeline

EQIP

EQIP Migration

Dec 6, 2004 EQIP Migration/EQIP Net Conference covering EQIP Migration Status, EQIP Manual, and EQIP issues.

Dec 31, 2004 EQIP Migration Completion Deadline.

1st Round

Dec 10, 2004 LWG's meet and provide advice regarding any changes in LWG Priority Resource Concerns, Ranking Criteria, and Practice Lists. DC's to send information in electronic format to Herb Andrick and their ASTC(FO). DC's will clearly identify any recommended changes in the ranking criteria and cost list from FY2004. The State Conservationist must approve any changes.

Dec 30, 2004 NRCS and Local Work Group members announce availability of EQIP information and end of ranking period. Conduct Concentrated Public Outreach.

Feb 18, 2005 End of Ranking Period.

March 4, 2005 DC's complete ranking of applications. All EQIP applications and ranking data are entered into ProTracts.

March 7, 2005 Lead DC's will select applications for contract development, based on ranking points and funding availability, from the ProTracts database. The "Lead DC" in the LWG will coordinate and confirm applications selected for contract development with the other DC's, the ASTC(FO), and the ASTC(Operations). Do not skip over a higher ranked application to fund a lower ranked application.

March 8, 2005 DC notifies the applicants selected for contract development via letter, using ProTracts.

April 1, 2005 EQIP Plan of Operations and Contract support documents to be prepared for contract approval. DC's will promptly notify the ASTC (FO) and ASTC (Operations) in writing of any problems with applicant cancellations. All conservation plans and contract support documents will be developed in Toolkit. The contract support documents will be uploaded into ProTracts, according to the guidance and instructions for the use of ProTracts.

EQIP-Continued**2nd Round**

April 15, 2005 End of Ranking Period.

May 13, 2005 DC's complete ranking of applications. All EQIP applications and ranking data are entered into ProTracts.

May 17, 2005 Lead DC's will select applications for contract development, based on ranking points and funding availability, from the ProTracts database. The "Lead DC" in the LWG will coordinate and confirm applications selected for contract development with the other DC's, the ASTC(FO), and the ASTC(Operations). Do not skip over a higher ranked application to fund a lower ranked application.

May 18, 2005 DC notifies the applicants selected for contract development via letter, using ProTracts.

June 24, 2005 EQIP Plan of Operations and Contract support documents to be prepared for contract approval. DC's will promptly notify the ASTC (FO) and ASTC (Operations) in writing of any problems with applicant cancellations. All conservation plans and contract support documents will be developed in Toolkit. The contract support documents will be uploaded into ProTracts, according to the guidance and instructions for the use of ProTracts.

WHIP**1st Round**

Dec 3, 2004 End of Ranking Period.

Dec 16, 2004 FO complete ranking of applications. All WHIP applications and ranking data are entered into ProTracts.

Dec 17, 2004 Tentative approval list distributed.

Mar 11, 2005 Completed contracts uploaded into ProTracts.

2nd Round

Apr 1, 2005 End of Ranking Period.

Apr 14, 2005 FO complete ranking of applications. All WHIP applications and ranking data are entered into ProTracts.

Apr 15, 2005 Tentative approval list distributed.

Jun 17, 2005 Completed contracts uploaded into ProTracts.

3rd Round (if needed)

Jun 17, 2005 End of Ranking Period.

Jun 30, 2005 FO complete ranking of applications. All WHIP applications and ranking data are entered into ProTracts.

Jul 1, 2005 Tentative approval list distributed.

Aug 26, 2005 Completed contracts uploaded into ProTracts.

WRP**End of Ranking Periods:****Dec 3, 2004****Apr 1, 2005****Jun 17, 2005****AMA****Mar 4, 2005 End of Ranking Period.****Apr 15, 2005 FO complete ranking of applications. All AMA applications and ranking data are entered into ProTracts.****Apr 20, 2005 Application approval list distributed.****Jun 3, 2005 Completed contracts uploaded into ProTracts.****GRP****Feb. 11, 2005 Training****Feb 18, 2005 End of Ranking Period****March 9, 2005 Area Teams complete ranking of applications. All GRP applications and ranking data are entered into ProTracts.****March 15, 2005 Selection and notify FO applications selected.****March 30, 2005 Landowner intent to proceed signed and returned to State Office.**